



Nebraska City Community Foundation Fund

An affiliated fund of Nebraska Community Foundation
PO Box 444, Nebraska City, NE 68410
nccommunityfoundationfund@gmail.com
<https://www.nebraskacitycommunityfoundation.org>

GRANT APPLICATION

Grant applications are reviewed by the Nebraska City Community Foundation Fund (NCCFF) Grant Development Committee on the third Tuesday of each month. To be considered at that month's meeting, applications must be received by the first Friday of the month. Applications submitted after that deadline will be reviewed at the following month's meeting. The Grant Development Committee will make a recommendation to the NCCFF Fund Advisory Committee for final decision.

APPLICANT: _____
(Name of Organization)

ADDRESS: _____

CONTACT PERSON: _____
(Name) (Title)

(Phone) (Email)

Project Name: _____

Check One:

- 501(c)(3) Organization
(If your organization has been approved by IRS, attach most recent letter and sign the Certification of Exempt Status form in this application.)
- Governmental Entity: _____ (Name of Entity)
- Other – please specify: _____

Is this grant to be paid directly to a vendor for a charitable purpose? Yes or No
If yes, show name and address of vendor _____

Is this grant to be paid as a reimbursement for a charitable activity? Yes or No
If yes, show name of payee _____

| | <u>AMOUNT</u> | <u>PERCENT</u> |
|---|---------------|----------------|
| FUNDS AVAILABLE AND/OR PLEDGES RECEIVED: | \$ _____ | () |
| AMOUNT OF THIS GRANT REQUEST: | \$ _____ | () |
| REMAINING AMOUNT TO BE RAISED: | \$ _____ | () |
| TOTAL FUNDING REQUIRED FOR PROJECT: | \$ _____ | () |

TIMELINE FOR COMPLETION OF PROJECT _____

Is this a multi year funding request? Yes or No
If yes, explain in Proposal Summary

The Process

You can submit your grant application electronically or in hard copy. After we receive your completed application, the Grant Development Committee and the Fund Advisory Committee of the Nebraska City Community Foundation Fund will review the application. Both of these committees meet monthly. The members of these committees will use the Grant Application Scoring Matrix to score your application. During the review process at any point, we may request more information from you. You will be notified of our decision as soon as possible. We cannot guarantee that every proposal will be funded, or that you will receive the full amount requested.

We are happy to help answer any questions you may have about the application process. If you have questions contact NCCFF at nccommunityfoundationfund@gmail.com.

Proposal Summary

Attach a separate page answering the questions below.

1. Summary of Proposed Work

- Provide an overview of the project.
- If your organization is not a 501(c)(3) organization or governmental entity, your summary should include an explanation of why the proposed work is a charitable activity. Your summary should also include the name of the qualifying organization that will accept the funds on your behalf.
- Indicate how the project will meet the Vision & Mission & Values of the Nebraska City Community Foundation Fund as described on the Grant Application Scoring Matrix attached to this application.
- Include project partners that are in collaboration with your organization on this project. Name the individuals representing each organization and the level of involvement.
- Indicate additional funding sources including amounts and descriptions of funds received, pledged and pursuing.
- Describe the timeframe of this project including key dates.

2. Statement of Need

- Describe why this work is important to undertake at this particular time.
- Describe the community need that is being addressed.

3. Results

- Indicate the outcomes you are hoping to obtain with this project.
- Describe how the quality of life will be enhanced in the community.
- Describe how NCCFF and the community will know if your project is successful.
- Include as much information as possible relating to who and how many will benefit.

Feel free to add additional information if you feel it will help the committee in reviewing your application.

Grant application submission instructions:

Send first page of this application, certification of tax-exempt status, and the Proposal Summary to:

nccommunityfoundationfund@gmail.com

Or

Nebraska City Community Foundation Fund

PO Box 444

Nebraska City, NE 68410

Instructions for grant recipients:

- If you receive a grant, you are required to submit a progress report within 60 days of completing your project or program.
- The report should include a description of the outcomes, photos if available, and a summary of the impact the grant is having on your work or community.

Nebraska City Community Foundation Fund Grant Application Scoring Matrix

Our Vision & Mission:

The mission of NCCFF is to create a culture of giving throughout the community and to invest in people to develop in them the knowledge, skills, abilities, leadership and commitment necessary to make Nebraska City a thriving and vibrant regional leader; a historic and progressive community that welcomes, retains and engages visitors, residents and businesses.

Our Values:

TRUSTWORTHY. We are fair, forthright in our interactions with donors, recipients and the community, and good stewards of the resources (time, talent and treasure) entrusted to us.

CARING. We have passion, compassion, respect and empathy for the community and its members. We are sincere in all we do and approach everything with a positive attitude.

COLLABORATIVE. We work with and reach out to other organizations in the community to leverage our effort and investment. We are inclusive and cooperative.

| CRITERIA | Weight | Excellent 3 points | Good 2 points | Fair 1 point | Poor 0 points | Total Points |
|---|--------|---|--|---|---|-----------------|
| NCCFF Mission Fulfillment: Culture of Giving | X 2 | Strong alignment with vision & mission and creates a culture of giving through specific, actionable plans. (6) | Alignment with NCCFF's vision & mission and indirectly creates a culture of giving. (4) | Goals of the grant fulfill some but not all of the vision & mission, lacks detail. Partially inspires a culture of giving. (2) | Application does not reflect the vision & mission. Invests in infrastructure rather than creating a culture of giving. (0) | |
| NCCFF Mission Fulfillment: Invest in People | X 2 | Strong alignment with vision & mission and invests in people through specific, actionable plans. (6) | Alignment with NCCFF's vision & mission and mostly invests in people. (4) | The goals of the grant fulfill some but not all of the vision & Mission. Partially invests in people. (2) | The application does not reflect the mission of NCCFF, invests in infrastructure rather than people. (0) | |
| Scope of Impact | X 3 | Grant has the ability to make an impact in the community at large. (9) | Grant has the ability to make an impact on a large group of individuals. (6) | Grant has the ability to make an impact on a moderate sized group of individuals. (3) | Grant has the ability to make an impact a very limited group of individuals. (0) | |
| Timeframe/ Feasibility | X 2 | Fully ready to implement with realistic timeline and clear plan. (6) | Mostly ready; may require minimal support or timeline clarification. (4) | Partially ready; concerns about timing or execution. (2) | Not feasible within proposed timeline or lacks a clear plan. (0) | |
| Enhance quality of life in the community | X 2 | Grant has strong and measurable improvements to quality of life for identified group. (6) | Benefits to identified group are clear but less significant. (4) | Minor or vague improvements to the quality of life for group identified. (2) | Quality of life enhancement is not evident in the grant application. (0) | |
| Enhance collaboration within the community | X 3 | Demonstrated partnerships with other groups; leverages resources and expertise. (9) | Collaboration is planned or likely with some external support. (6) | Collaboration mentioned but lacks depth or commitment. (3) | No evidence of collaboration or outreach. (0) | |
| Promote NCCFF's values of trustworthy and caring | X 1 | Clearly demonstrates both trustworthiness and caring through actions & goals. (3) | Demonstrates one core value effectively. (2) | Reflects values only indirectly. (1) | No evident alignment with core values. (0) | |
| Total Possible Score: 45 | | | | | Total Points for this application | |

SCORING GUIDANCE:

40-45 EXCEPTIONAL MATCH Proposal strongly aligns with NCCFF's goals, values, and mission. Recommend to approve request.

35-39 STRONG MATCH Proposal aligns with NCCFF's goals, values, and mission. Recommend to approve request.

30-34 MODERATE MATCH Proposal aligns with NCCFF's goals, values, and mission but may have some gaps or weaker areas. Recommend to consider request, perhaps with more detailed plans.

20-29 WEAK MATCH Proposal doesn't directly align with or some areas weakly aligns with NCCFF's goals, values, and mission. Grant application needs strengthened and applicant encouraged to re-apply with changes to plans/application.

Below 20 POOR MATCH Proposal doesn't align with NCCFF's goals, values, and mission. Grant Application needs strengthened and applicant encouraged to re-apply with changes to plans/application.



CERTIFICATION OF EXEMPT STATUS

I have attached the Organization's most recent letter from the Internal Revenue Service specifying that the Organization is a tax exempt public charity under section 501(c)(3) of the Internal Revenue Code.

I certify that neither the Organization's exemption nor its public charity status has been revoked, nor has the IRS questioned either said exemption or public charity status, nor has the Organization engaged in any activities that would jeopardize either its exemption or its public charity status.

In the event that the Organization's exemption or public charity status are revoked, questioned by the IRS or anything is done to jeopardize that status, the Organization will notify the Nebraska Community Foundation immediately via email at nccommunityfoundation@gmail.com and by mail to: Nebraska City Community Foundation Fund, P.O. Box 444, Nebraska City, NE 68410.

Name of Applicant Organization

Signature

Printed Name

Title (in relation to applicant organization)

Date

Date of initial determination letter of Tax Exempt Status from the IRS